

## **KCCE Scholarship Program Guidelines**

By offering scholarships and grants, KCCE is able to assist with the overall development of local chambers. These programs are designed to help chamber professionals grow in their career as well as provide for operational necessities involved in day-to-day work.

The scholarship committee shall be comprised of the Treasurer (chair), two (2) board members and two (2) non-board KCCE members for a total of five (5) people and will regularly review the guidelines, make funding decisions and award scholarships.

### **KCCE – U.S. Chamber Institute for Organization Management (IOM) Scholarship**

KCCE offers two scholarships for Institute for Organization Management (IOM): 1) one scholarship covers full tuition at the US Chamber member rate (excluding travel, activity fee and hotel) and 2) a \$500 scholarship for a returning student. Both scholarships require that if the recipient left the chamber profession within one year of receipt their chamber would refund a pro-rated share of the scholarship.

Criteria to qualify for the Institute scholarship:

1. Must be a current KCCE member
2. Member must work for a chamber with a total operating budget of \$500,000 or less. (An additional scholarship for chambers with a total operating budget over \$500,000 may be available, based on need. A letter of explanation must accompany the application)
3. Application must be received by a specified deadline
4. All applicants are subject to meet with the KCCE Scholarship Committee by conference call
5. Applicant must have been working continuously in the chamber profession for at least two years and demonstrate their intent to remain in the chamber field
6. Applicant must have attended at least 2 KCCE statewide conferences or professional development opportunities
7. Applicants board president/chair must sign a repayment clause stating that it is understood if the recipient leaves the field of chamber work within one year of receiving the scholarship, his/her chamber will refund a pro-rated share of the scholarship to KCCE.
8. A brief essay outlining why applying for scholarship, a summary of career objectives and understanding of organization/chamber management is required with the application.

**In addition to a full tuition scholarship offered, KCCE partners with IOM in their Pay it Forward campaign to offer two \$500 scholarships to first year students. The role of KCCE is to promote the partnership, as the scholarships are provided by IOM.**

### **KCCE - Conference Scholarship**

KCCE awards up to 4 scholarships (with a maximum at \$350 each) to individuals who may not otherwise be able to attend the conference due to finances. The scholarship covers the cost of registration only for the individual. In addition, the Kentucky Chamber of Commerce allocates up to \$500 per conference towards scholarships and recipients are chosen at the discretion of the Kentucky Chamber staff.

Criteria to qualify for the Conference scholarship:

1. Must be a current KCCE member.
2. Members receiving scholarship must work for a chamber with a total operating budget of \$150,000 or less. (An additional scholarship for chambers with a total operating budget over \$150,000 may be available, based on need. A letter of explanation must accompany the application)
3. Application must be received by a specified deadline.
4. Applicant must intend to work in the chamber profession for at least one year.
5. You may apply annually, however preference will be giving to those who did not receive in the previous year.

### **KCCE – ACCE Convention ‘Dave Adkisson Scholarship’**

The KCCE Board of Directors voted in October 2009 to award a scholarship to the American Chamber of Commerce Executives (ACCE) Annual Convention in Dave Adkisson’s name in honor of him serving as ACCE President 2009-2010. By offering this scholarship to members, ACCE would cover registration cost for the KCCE executive director to attend convention. The scholarship will cover registration only for the convention.

Criteria to qualify for the ACCE scholarship:

1. Must be a current KCCE member (does not have to be an ACCE member)
2. Member must work for a chamber with a total operating budget of \$500,000 or less. (An additional scholarship for chambers with a total operating budget over \$500,000 may be available, based on need. A letter of explanation must accompany the application)
3. Application must be received by a specified deadline
4. Applicant must have attended at least 2 KCCE statewide conferences or other professional development opportunities
5. Applicants board president/chair must sign a repayment clause stating that it is understood if the recipient leaves the field of chamber work within one year of receiving the scholarship, his/her chamber will refund a pro-rated share of the scholarship to KCCE.

In addition to the scholarship offered to the membership, KCCE also covers the cost of convention registration for the incoming board of directors president.

Also, Greater Louisville Inc provides the Charles F.Herd Professional Development Scholarship to a local chamber director. Interested applicants can contact Suzanne Farnsworth, Executive Assistant to Joe Reagan, Greater Louisville Inc., [sfarnsworth@greaterlouisville.com](mailto:sfarnsworth@greaterlouisville.com) , 502-625-0212.